

## ONE LIMITED

t: 01865 200200 the old slaughterhouse,  
f: 01865 311998 3-5 middle way  
hello@oneltd.co.uk summertown, oxford  
www.oneltd.co.uk oxfordshire ox2 7lh



## environmental policy

One Limited is committed to the principle and practice of environmental protection and sustainable development, with a focus on continuing improvement. We aim to improve our environmental performance in the areas of infrastructure, working practice and communication as well as improving our clients' environmental performance by recommending the use of environmentally friendly print and paper purchasing. We have drawn up a set of objectives relating to these areas.

### infrastructure and working practice

- To reduce the volume of waste produced and to recycle as much as possible with the involvement and responsibility of all of our employees
- To recommend and encourage the use of certified environmentally friendly papers, and carbon neutral print processes to all our clients.
- Reduce use and recycle all paper
- Recycle plastic, cardboard, tin cans and anything else we are able to
- Recycle or reuse computers and computer parts (this includes printer cartridges)
- To assess the environmental impact of purchases as far as is reasonable in terms of raw materials, manufacture, distribution, use and disposal
- To encourage the use of environmentally friendly means of transport by all employees and contractors
- To further reduce energy consumption and to incorporate long-term strategies for energy efficiency into planning
- To investigate and reduce water consumption

### communication

- To inform employees and clients about local and global environmental issues and to involve them in our environmental initiatives where possible

- To work with suppliers, clients and staff to develop and pursue environmental initiatives
- To try to use suppliers, such as printers, who have good environmental policies and practices
- To work as much as possible with clients who are involved in helping protect the environment locally and globally, either practically or educationally (current client list includes UKCIP, Northmoor Trust, Climate Care)
- To encourage and advise our clients to have their work produced on environmentally friendly materials, or using environmentally friendly practices, where appropriate.
- To transact as much of our business as possible electronically

### the future

A series of realistic targets will be identified every six months. Progress towards their achievement will be reviewed and reported to the Managing Director. One Limited will appoint an Environmental Co-ordinator who will carry out this review and report. However the managing director will take responsibility for making sure progress towards the targets is made

**For more information, please contact Phil Gordon on 01865 200200 or philgordon@oneltd.co.uk**